

Mr. & Mrs. Alexander
ORDER FORM

INTERNAL USE ONLY

1 CHOOSE PRINT

Number and Name - i.e. WD002 First Dance

2 CHOOSE COLOR(S)

Number and Name - i.e. WD002-1 Green

Hair Colors (if applicable) - i.e. Bride/Blond, Groom/Brown

3 PERSONALIZE IT

Names (in order to appear) - i.e. John (Smith) & Jane (Doe)

Location - i.e. The Ritz-Carlton, New York, NY

Date - i.e. Saturday, January 7, 2012

Save-the-Date Information (if applicable) - i.e. website

4 CHOOSE PRODUCT(S)

- 24" x 36" Signature Frame \$500
- 24" x 36" Framed Print \$500
- 18" x 24" Signature Frame \$300
- 18" x 24" Framed Print \$300
- 24" x 36" Poster Only \$300
- 18" x 24" Poster Only \$200
- 200 Large Magnets (4.25" x 5.5") \$600
- 100 Large Magnets (4.25" x 5.5") \$350
- 200 Small Magnets (1.93" x 3.43") \$300
- 100 Small Magnets (1.93" x 3.43") \$200
- 200 Save-the-Date Postcards (Horizontal Back - 4.25" x 5.5") \$400
- 100 Save-the-Date Postcards (Horizontal Back - 4.25" x 5.5") \$250
- 200 Save-the-Date Notecards (Vertical Back - 4.25" x 5.5") \$420
- 100 Save-the-Date Notecards (Vertical Back - 4.25" x 5.5") \$260
- 200 Thank You Cards (4.25" x 5.5") \$600
- 100 Thank You Cards (4.25" x 5.5") \$350

SUBTOTAL _____

7.725% SALES TAX _____
(Missouri Customers Only)

SHIPPING* _____

TOTAL _____

 **GIFT MESSAGE**

Add a personal note to your gift order

BILLING INFO

Name (as it appears on card)

Address

City State ZIP

Credit Card: Visa Mastercard Discover AmEx

Credit Card #

Expiration Date Card Code (3 Digit #)

E-mail (required for confirmation) Phone #

SHIPPING INFO

Check if same as billing info

Name

Address

City State ZIP

SEND ORDER FORM VIA:

Email: Sales@CustomAlexander.com

Fax: 800.930.9970 / or order by Phone: 800.930.6442

***SHIPPING CHARGES**

- 24" x 36" Framed Print / Signature Frame \$32.95
- 18" x 24" Framed Print / Signature Frame \$12.95
- 24" x 36" Poster Only \$10.95
- 18" x 24" Poster Only \$10.95
- Any Qty Magnets \$9.95
- Any Qty Postcards / Thank You Cards \$9.95

Standard shipping is UPS Ground - For expedited shipping please contact Alexander & Co. for a quote.



PHONE: 800.930.6442 FAX: 800.930.9970
CustomAlexander.com

Alexander Jr.
ORDER FORM

INTERNAL USE ONLY

1 CHOOSE PRINT

Number and Name - i.e. JR001 Delivery

2 CHOOSE COLOR

Number and Name - i.e. JR001-4 Green

3 PERSONALIZE IT

Names - i.e. Morgan (Hadley Smith)

Date - i.e. Saturday, January 7, 2012

Additional Information (if applicable)

4 CHOOSE PRODUCT

- 24" x 36" Framed Print \$400
- 18" x 24" Framed Print \$250
- 24" x 36" Poster Only \$300
- 18" x 24" Poster Only \$200

CHOOSE FRAME FINISH (for Framed Prints)

- Black
- White
- Natural
- Cherry
- Walnut

SUBTOTAL _____

7.725% SALES TAX _____
(Missouri Customers Only)

SHIPPING* _____

TOTAL _____

BILLING INFO

Name (as it appears on card)

Address

City State ZIP

Credit Card: Visa Mastercard Discover AmEx

Credit Card #

Expiration Date Card Code (3 Digit #)

E-mail (required for confirmation) Phone #

SHIPPING INFO

Check if same as billing info

Name

Address

City State ZIP

SEND ORDER FORM VIA:

Email: Sales@CustomAlexander.com

Fax: 800.930.9970 / or order by Phone: 800.930.6442

***SHIPPING CHARGES**

- 24" x 36" Framed Print \$32.95
- 18" x 24" Framed Print \$12.95
- 24" x 36" Poster Only \$10.95
- 18" x 24" Poster Only \$10.95

Standard shipping is UPS Ground - For expedited shipping please contact Alexander & Co. for a quote.

 **GIFT MESSAGE**

Add a personal note to your gift order

Alexander
& CO.

PHONE: 800.930.6442 FAX: 800.930.9970
CustomAlexander.com

FAQ's

Q: How does this work?

A: Use a Mr. & Mrs. Alexander order form or Alexander Jr. order form to gather all the necessary information. There are three easy ways to place your order: email an order form to sales@customalexander.com, fax an order form to 1-800-930-9970 or call 1-800-930-6442 to place your order over the telephone. You will receive an email confirmation of your order once placed and a proof to approve within 1-2 business days.

Q: Can I change the colors of my Custom Alexander?

A: Alexander & Co. has created several options for each print to capture a broad range of color schemes. Unfortunately, not every color will be available for every print.

Q: Can you create a specific piece that I don't see in the Collection?

A: Alexander & Co. has tried to create artwork to work at any venue and every situation. Remember, these are customized through your personal information. Completely custom artwork is available for \$1000 plus the price of the product(s). Call 1-800-930-6442 to set up a consultation with Alexander.

Q: How long will it take to get my Custom Alexander?

A: You will receive an emailed proof to approve within 1-2 business days of your order's acknowledgement. Once approved, you will receive your Custom Alexander within 2 weeks.

Q: What if I receive my Custom Alexander with a mistake on it?

A: If your order has a spelling error caused by Alexander & Co., return the order for a FREE replacement. We will reimburse the shipping costs, reprint the order, and return ship to you FREE of charge. If a change is required because of an error on your part, we will create a new order for 50% of the original purchase price plus shipping for returning it to you. Just utilize the original shipment packaging and repackage securely before shipping back.

Q: Can I return my Custom Alexander or make changes after it has been received?

A: Due to the custom nature of the product, Alexander & Co. does not accept returns for any reason other than spelling errors as described above. Once the order is approved, we cannot change or cancel your order outside of the e-mail notification system. Note: The image's color(s) represented on your computer screen or in our catalog may vary in hue from the actual color(s) of your print.

CONDITIONS OF SALE

Full payment is required before work will begin on the proof and your credit card will be run at time of order receipt. Customer reserves the right to cancel the order any time before final approval for a refund but will be assessed a \$25 cancellation fee if a customer proof has already been created for the order. One customer revision is included in the original purchase price and any subsequent revisions will be assessed an additional \$25 fee that will be collected at time of shipment.

The listed purchase prices include existing pieces of art from the printed collection in the stated color options and personalization of the written information. Any changes to the actual artwork and/or colors will be subject to additional customization fees.

ORIGINAL ARTWORK REQUEST

Completely custom artwork is available for \$1,000 + the standard price of the product(s). Please call 1-800-930-6442 to initiate a completely custom order. Completely custom artwork includes an initial consultation with the artist for creative direction. You will receive a first proof within 4 weeks and final delivery of the product(s) within 90 days. A \$500 non-refundable deposit will be required at time of consultation and final balance due at time of delivery. The custom artwork agreement gives the client Unlimited Rights to the re-use or reproduction of the final artwork. However, artwork may be reproduced by the artist or Alexander & Co. for self-promotion or display, and artist still retains the copy right of the art piece. (Cost of Exclusive Buyout Rights to client for artwork is available upon request)

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The logo for Alexander & Co. features the word "Alexander" in a large, elegant, cursive script. Below it, "& CO." is written in a smaller, clean, sans-serif font.

PHONE: 800.930.6442 FAX: 800.930.9970
CustomAlexander.com